

# Broward MPO Mobility Hubs Funding Application Check List



Completed	Name	Needed to Complete Application
<b>Phase 1 Mobility Hub Master Plan</b>		
	Purpose & Need	Required Document
	Provide any supporting data and technical analysis referenced in the Purpose and Need (ex: traffic study or Community Shuttle information).	If applicable
	Project Area Map	Required Document
	Resolution from the applicant's governing board approving the specific project.	Required Document
	Detailed public support (how community support for the project was gathered and evaluated, including consideration from Title VI and Environmental Justice populations.)	If Applicable
	Documentation of coordination with other partners including ROW verification.	If Applicable
	Letters of support/resolution of support(s) from additional partners.	If Applicable
	Documentation of supportive land use policies (Planning and Land Use Policies that are encourage Transit Supportive Development).	If Applicable
	Documentation of Private/Public Partnerships in the Mobility Hub area.	If Applicable
	Documentation of locally funded projects that support multimodal transportation options in the Mobility Hub area.	If Applicable
	Documentation of past delivery of MPO funded projects. This should include information on past funded MPO Project Delivery Performance within the previous 3 years.	If Applicable

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Completed	Name	Needed to Complete Application
<b>Phase 2 Mobility Design &amp; Construction</b>		
	Purpose & Need	Required Document
	Provide any supporting data and technical analysis referenced in the Purpose and Need (ex: traffic study or Community Shuttle information).	If Applicable
	Project Area Map	Required Document
	Scope of work detailing the Mobility Hubs improvements for which the applicant is seeking funding.	Required Document
	Completed FDOT Cost Estimate Form.	Required Document
	Mobility Hub Master Plan, similar study or design that would justify the need for Mobility Hubs investment.	Required Document
	Resolution from the applicant's governing board approving the specific project.	Required Document
	Detailed public support (how community support for the project was gathered and evaluated, including consideration from Title VI and Environmental Justice populations.)	If Applicable
	Documentation of coordination with other partners including ROW verification.	If Applicable
	Letters of support/resolution of support(s) from additional partners.	If Applicable
	Documentation of supportive land use policies (Planning and Land Use Policies that are encourage Transit Supportive Development).	If Applicable
	Documentation of Private/Public Partnerships in the Mobility Hub area.	If Applicable
	Documentation of locally funded projects that support multimodal transportation options in the Mobility Hub area.	If Applicable
	Documentation of past delivery of MPO funded projects. This should include information on past funded MPO Project Delivery Performance within the previous 3 years.	If Applicable

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## How to Get Organized

The online application must be completed all at once. You will be able to upload your documents directly through the online application. However, if your document is larger than 10 MB, you will need to reach out to the Mobility Hubs Manager and request a link to upload additional documents. If you are well organized before, the application and document upload should only take about 25-35 minutes to complete.

Before filling out the application online, please review Application Copy which is available on our website at <https://www.browardmpo.org/mobility-hub-application-information>. The Application Copy can be used to create a document with all of your answers in it, from there you can copy and paste the answers into the online application. This process is recommended because the online application does not have grammar check capabilities or good editing functions. Several documents will have to be uploaded as part of the application. It is best to create a folder on your desktop and copy all of the document that you will need into the single location (Image 1). As shown in Image 1, files have been renamed to match the question they will be used for. For the sake of keeping everything in one location, you can create another folder and place your Word Document and the folder with your files for upload in it (Image 2).

Image 1

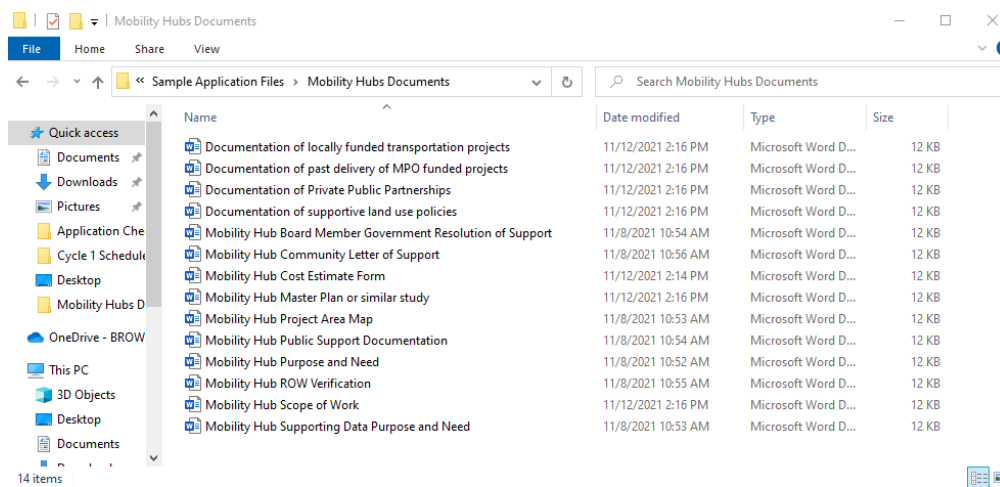


Image 2

